



# EMPLOYMENT APPLICATION

Fill out completely. Tell the complete truth!!!  
Do not apply if under 18

Date: \_\_\_\_\_  
Restaurant Location Applying for: \_\_\_\_\_

## BASIC INFORMATION

Name \_\_\_\_\_ Nickname \_\_\_\_\_  
 Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_ Drivers License #/State. \_\_\_\_\_  
 Are you under 21 years of age?  Yes  No If Yes, are you under 18?  Yes  No  
 Current Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Other Phone \_\_\_\_\_  
 If you have lived at the above address for less than 5 yrs, please list your previous address:  
 Street Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Do you have the legal right to work in the U.S.?  Yes  No

## WORK AVAILABILITY & RELATED INFORMATION

- We are open 24 hr per day, 7 days per week. What hours are you available to work? [The greater availability, the more likely that we will hire you. We do not hire people with very limited availability.]  
 Mon \_\_\_\_\_ Tue \_\_\_\_\_ Wed \_\_\_\_\_ Thur \_\_\_\_\_  
 Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_
- Are you interested in working  full-time  part-time  temporary Expected Starting Pay Rate: \_\_\_\_\_
- Would you like to work overtime?  Yes  No If Yes, total # of hrs per week you'd like to work? \_\_\_\_\_
- What position/job duties do you see yourself performing if hired? \_\_\_\_\_  
 \_\_\_\_\_
- Are you working anywhere currently?  Yes  No If Yes, where? \_\_\_\_\_
- Do you plan to quit your current job?  Yes  No If No, what hrs would you be working there? \_\_\_\_\_
- Is there anything that might prevent you from coming to work when scheduled, such as lack of transportation? \_\_\_\_\_

## WORK EXPERIENCE (START WITH MOST RECENT POSITIONS & ENTER IN CHRONOLOGICAL ORDER)

- COMPANY** \_\_\_\_\_ Mo./Yr. Hired \_\_\_\_\_ Mo./Yr. Left \_\_\_\_\_  
 Starting Wage Rate: \$ \_\_\_\_\_ Ending Wage Rate: \$ \_\_\_\_\_ Supervisor \_\_\_\_\_ Phone \_\_\_\_\_  
 Primary Job Duties \_\_\_\_\_  
 Average # of hours worked per week \_\_\_\_\_ Time of day worked:  Day Shift  Night Shift  
 Reason for Leaving \_\_\_\_\_
- COMPANY** \_\_\_\_\_ Mo./Yr. Hired \_\_\_\_\_ Mo./Yr. Left \_\_\_\_\_  
 Starting Wage Rate: \$ \_\_\_\_\_ Ending Wage Rate: \$ \_\_\_\_\_ Supervisor \_\_\_\_\_ Phone \_\_\_\_\_  
 Primary Job Duties \_\_\_\_\_  
 Average # of hours worked per week \_\_\_\_\_ Time of day worked:  Day Shift  Night Shift  
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- COMPANY** \_\_\_\_\_ Mo./Yr. Hired \_\_\_\_\_ Mo./Yr. Left \_\_\_\_\_  
 Starting Wage Rate: \$ \_\_\_\_\_ Ending Wage Rate: \$ \_\_\_\_\_ Supervisor \_\_\_\_\_ Phone \_\_\_\_\_  
 Primary Job Duties \_\_\_\_\_  
 Average # of hours worked per week \_\_\_\_\_ Time of day worked:  Day Shift  Night Shift  
 Reason for Leaving \_\_\_\_\_

## PHYSICAL ABILITIES & HEALTH

- Do you regularly take medications of any type which might prevent you from being a very hard working, effective employer?  Yes  No If so, please describe the conditions and list the medications. \_\_\_\_\_  
 \_\_\_\_\_
- Can you lift : 25 pounds  Seldom  Frequently 50 pounds  Seldom  Frequently
- Can you stand/walk 12 hours per day without sitting?  Yes  No If no, why not? \_\_\_\_\_  
 \_\_\_\_\_

## EDUCATION

What was the last year of school completed?

Elementary 1 2 3 4 5 6 Junior High 7 8 9 High School 10 11 12 College 1 2 3 4 Grad. Schl 1 2 3

If you did not complete high school, have you completed your GED? \_\_\_\_\_

Have you attended a trade or business school ?  Yes  No If Yes, name & dates attended \_\_\_\_\_

Approximately how many days of school per year did you miss? \_\_\_\_\_

What was the highest math course you took in school? \_\_\_\_\_

Do you understand fractions, percentage and numbers with decimal points? \_\_\_\_\_

## JAIL & DISCIPLINE

• Have you ever been convicted of a crime other than a minor traffic offence ?  Yes  No Explain? \_\_\_\_\_

• Have you ever been terminated from any job for any reason?  Yes  No Explain? \_\_\_\_\_

## PERSONAL HABITS SECTION

Only answer yes to the questions below if you currently engage in these activities.

- Do you smoke cigarettes? (check one)  
 never  ¼ pack or less per day  ½ pack per day  1 pack per day  1½ packs per day  
 2 or more packs per day
- Do you drink alcohol? (check one)  never  1 or 2 times per week  three to five times per week  every day
- If you drink alcohol, how much do you drink when you drink ? (check one)  
 1 or 2 drinks  3 or 4 drinks  5 drinks or more. [Note 1 beer equals 1 drink , 1 glass of wine equals 1 drink]
- Do you smoke marijuana?  never  1 or 2 times per week  three to five times per week  every day
- Do you use any other narcotics?  never  1 or 2 times per week  three to five times per week  every day

## OTHER INFORMATION

Have you ever worked for us before? \_\_\_\_\_ If so, when? \_\_\_\_\_ Under what name? \_\_\_\_\_

Do you have friends/ relatives who work for us or have worked for us? \_\_\_\_\_ If so, please provide names and approximate dates of employment \_\_\_\_\_

For how long do you plan to work here if you get the job? \_\_\_\_\_

## EMERGENCY CONTACT NUMBERS

Name, phone number, & relationship:

Name \_\_\_\_\_ Phone Number \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_ Relationship \_\_\_\_\_

I certify that this and all information I furnish to you is complete and accurate to the best of my knowledge. I understand that any untruthful or misleading statements on this application will subject me to termination even if I have worked for a very long time with Chacho's. I authorize the individuals, companies, schools, and agencies concerned to provide this company and its agents with all information necessary to verify the statements I have made in this application, and I release them from any liability for doing so. I understand that you may need to receive satisfactory references from previous employers, supervisors, co-workers and subordinates. I understand that incomplete or unsigned applications will likely not be considered, and omitted information may be understood as trying to mislead. I understand that any offer of employment may be contingent upon my passing a prescribed physical examination, passing other examinations, passing a drug test, proving my identity, and documenting my right to work. I understand my employment is at will and I may be terminated at any time. I agree to conform to all policies and regulations of Chacho's. I understand that employees and former employees are prohibited from releasing to any other party any information whatsoever about Chacho's which is of a confidential nature or which could be deemed to be a "trade secret". Any information which has not been disclosed publicly in writing should be treated as confidential and proprietary. I understand employees and former employees are further prohibited from using, in any manner whatsoever, information which is confidential, proprietary or privileged, whether for their own personal benefit and gain, or for any other reason. I understand and agree that all disputes shall be resolved through binding arbitration, using the rules and procedures promulgated by the American Arbitration Association, and that I am foregoing my right to a jury trial. I understand these policies cannot be changed by any restaurant manager, company executive, or main office employee. Such changes can only be made in writing by the Company President, and that the employment-at-will policy will never be modified.

Date \_\_\_\_\_

Signature \_\_\_\_\_ Print Name \_\_\_\_\_

WE ARE AN EQUAL OPPORTUNITY EMPLOYER